



8 December 2022

Online Event (11:00-12:15)

**Presentations and Discussions:
Changing our Training
Approaches for Hybrid Working**

Agenda

- **Welcome to our December 2022 online event**

- **Richard Clark (University of London)**

- Converting class-based training for online delivery
- Customer-focused teams & bespoke online SITS training materials
- Investigating further eLearning tools/approaches



- **Linda Bathgate (University of Dundee)**

- Teaching SITS processes without being too technical or using too much IT-jargon



Agenda

- **Karen Wilson (Liverpool Hope University)**

- Training via Zoom
- Staff changes, turnover and retention
- Changing the culture & encouraging staff to explore continual training



- **Discussion:**

- SITS training approaches at your organisations

- **STN Update / AOB:**

- **Richard Clark (University of London)**

- Plans for the SITS Trainers Network during 2023
- AOB & thank you to all delegates

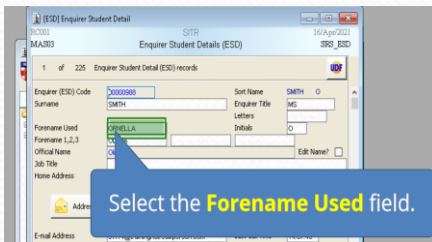
Presentation #1



Dr. Richard Clark



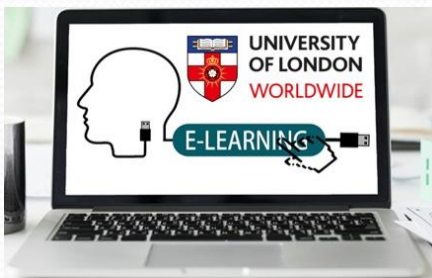
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- Converting class-based training for online delivery

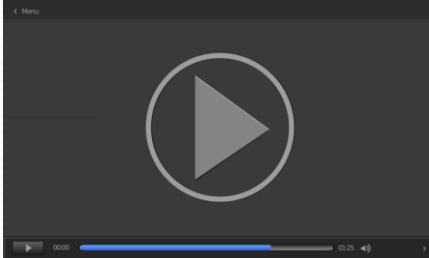


- Customer-focused teams & bespoke online SITS training materials



- Investigating further eLearning tools/approaches

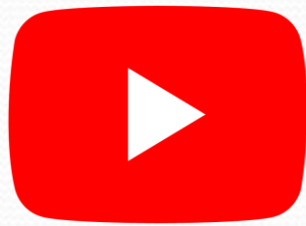
Range of training delivery tools



- Training videos (slides/presentations/demos)

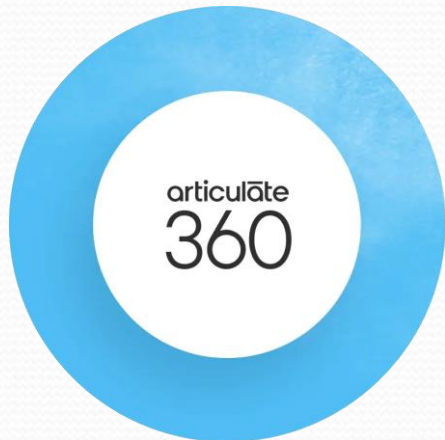


Camtasia



YouTube

- Video editing and hosting



- eLearning modules (Storyline)
- Interactive simulations (see it, try it, know it interaction modes)



Recording Videos



UNIVERSITY OF LONDON WORLDWIDE | Powered by Panopto | SITS > Intro SVCS - 00 Intro 2

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SITS:VISION

Course: Introduction to SITS:Vision Client Server

Welcome to the online course

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Contents	Contents	0:54
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	Introduction to the Course Structure	4:47
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	Videos and Slides	6:58
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0:03 | 0:00 | -12:42 | 1x Speed | Quality



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SITS

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LSHTM Pilot - 06 - Admissions Processes #2

• 10 months ago



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LSHTM Pilot 05 - SITS Screens (Part 2)

• 10 months ago



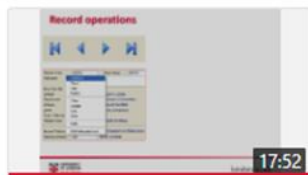
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Intro SVCS - 00 Intro



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Intro SVCS 04 - Records, Wildcards, Boolean

• a year ago



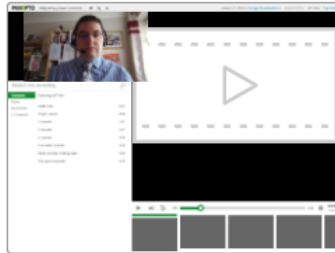
Waiting for approval



- Overview
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- Outputs**
- Quiz Results
- Streams
- References
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- Captions
- Audio
- Descriptions
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- Log

These are the various output formats and ways of accessing them.

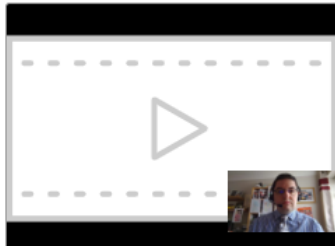
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Secondary Video Only

Picture-in-Picture

Side-by-Side

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Quality

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576p (30 fps)

720p (30 fps)

1080p (30 fps)

1080p (60 fps)

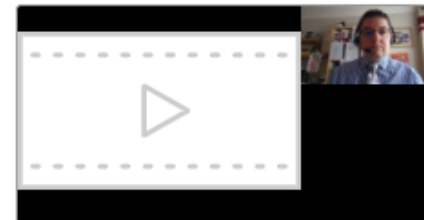
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Video Podcast

Podcast not ready: Waiting for file upload

Video Podcast

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Type

Side-by-Side

Quality

1080p (60 fps)

Videos hosted via  YouTube

Uploaded as
'unlisted' videos



UoL Worldwide Training and Development

SITS:VISION

Course: Introduction to SITS:Vision Client Server

Welcome to the online course



Dr. Richard Clark
(Recorded March 2021)

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london.ac.uk

- Note RE student-facing videos: may wish to use other hosting platforms as YouTube is banned in some countries.



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Navigation (Opening/Closing Tables & Adding to Favourites)

Choose a
method of
interaction

See It (watch a demonstration)

Try It (interactive simulation)

Know It (test your knowledge)

Exit (return to online course)

Updated February 2021 by
Dr. Richard M. Clark

SITR 9.9.0 SITSVision Menus

File Edit Goto Misc Other Current All Help

[ESD] Enquirer Student Detail

[ESD] Enquirer Student Detail

RC001 SITR 16/Apr/2021 SRS_ESD

MAS03 Enquirer Student Details (ESD)

1 of 0 Enquirer Student Detail (ESD) records

Enquirer (ESD) Code: [] Sort Name: []
Surname: [SMITH] Enquirer Title: []
Forename Used: [] Letters: []
Forename 1,2,3: [] Initals: []
Official Name: [] Edit Name? []
Job Title: []
Home Address: [] Gender: [] Mature? []

Address

E-mail Address: []

Enq. Variation Type: []
Academic Year: []
Contact Method: []
Source of Interest: []
Student (STU) Code: []
UCAS id: []
Interview Details: []
Employer: []

Domestic: []
Geog. Area: []
Region: []
Department: []
Faculty: []

NI number: []
External ref: []

Enter the surname:
SMITH
(Press **ENTER** or select **Submit** to continue).

SITR 9.9.0 SITSVision Menus

File Edit Goto Misc Other Current All Help

[ESD] Enquirer Student Detail

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RC001 SITR 16/Apr/2021 SRS_ESD

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Official Name: [] Edit Name? []
Job Title: []
Home Address: [] Gender: [] Mature? []
Date of Birth: []
Telephone: []
Fax Number: []
Last Call Date: []
Last Call Time: []

Address

E-mail Address: []

Enq. Variation Type: []
Academic Year: []
Contact Method: []
Source of Interest: []
Student (STU) Code: []
UCAS id: []
Personal Id / App scheme code: []
Interview Details: []
Interview Date: []

To retrieve records matching the criteria entered, select the **File** menu...

'Know It' – Test Results

Your Score: 100% (250 points)

Passing Score: 80% (200 points)

Result:



Congratulations, you passed.

Review Quiz

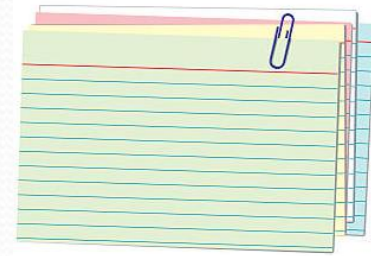
Back to Menu



Lessons Learned, Good Practice & Tips

1. Planning:

- Plan the subject(s) for each course section, user focus etc.
- Consider how each subject point will be delivered (videos, slides, notes, guides etc).
- Slides helpful to plan length of video (and acts as a running order & cue cards).
- ‘Chunking’ of content important.
- Accessibility of materials.



2. Rehearsal / Setup:

- Run through slides / presentation / exercises / video before recording or creating.
- For IT based materials, setup appropriate training data (be mindful of GDPR).

Lessons Learned, Good Practice & Tips

3. Performance / Human Connection:

- Put yourself in the shoes of the user / learner – what would you like to explore?
- Videos: Make eye contact with the camera (but don't stare), dress for the 'performance'.

4. Videos:

- Rehearse, test recordings (quality, sound), with/without headset?
- HD video (plus slides etc).



5. Screen Size Adjustments:

- Experiment with screen sizes (for simulations).
- Experiment with screen sizes for eLearning modules (to fit into VLE/Moodle etc).

Customer-focused teams & bespoke online SITS training materials



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- Top Bar (top of screen) presents 'tabs' for Application screens.



Example of Moodle course/section

Admissions - Resources, Information & Business Processes

-  Video - Admissions Resources (Documents, FAQ's, Guides, Videos etc) [4m 09s]
 -  [Slides/Notes] Admissions Resources
 -  Link to Admissions Resources/Documents (SharePoint) [Access Rights Required]
-  Video - CS/DS Programme Information (Key Dates, Entry Requirements) via UoL Website [16m 02s]
 -  [Slides/Notes] Finding Key Information: CS / DS
 -  Links to Goldsmiths CS/DS Programme information (Key Dates, Entry Requirements etc)
-  Video - Admissions Processes for Computer Science (Entry Requirements, Ecctis & QE, RPLs etc) [21m 57s]
 -  [Slides/Notes] Video - Admissions Processes for Computer Science
-  Video - Admissions Processes for Data Science (Entry Requirements, Routes, QE, RPLs etc) [17m 25s]
 -  [Slides/Notes] Admissions Processes for Data Science

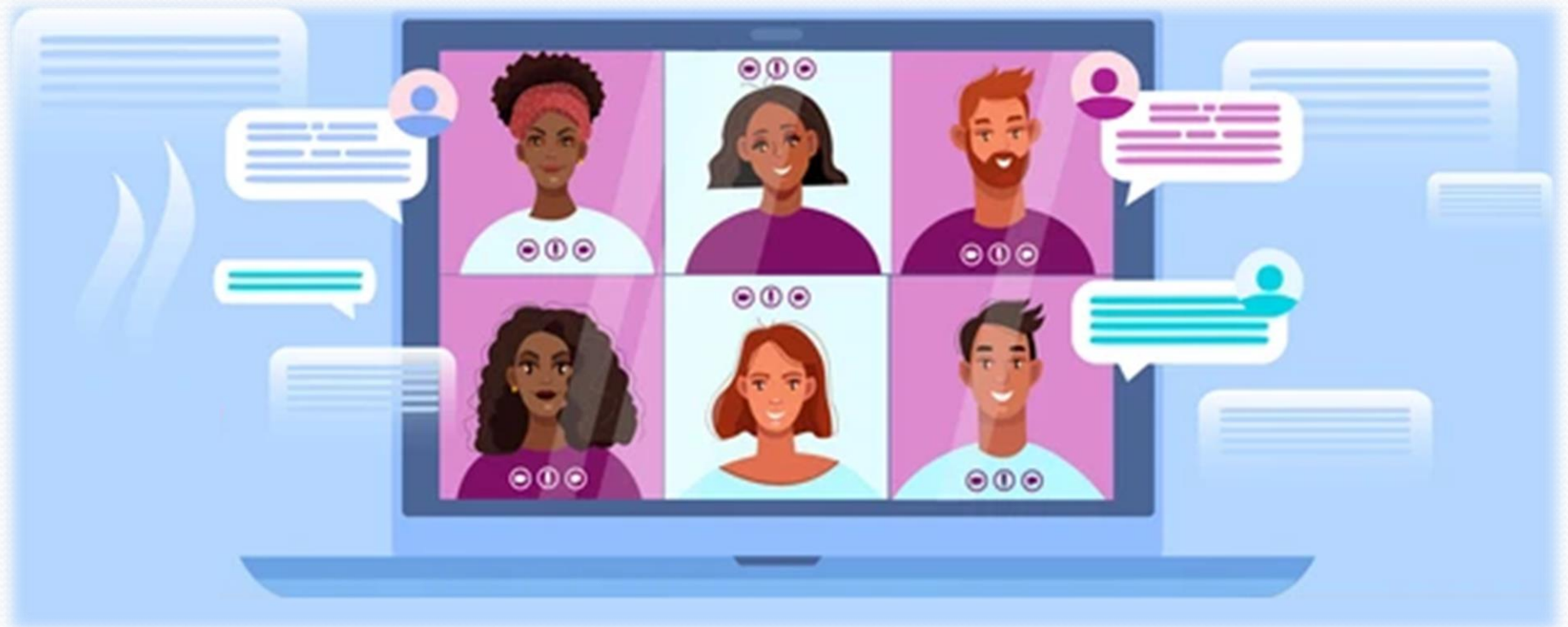
Investigating further eLearning tools

- Recently I came across an open source product called **H5P** (**H**TML**5** **P**ackage). H5P has several plugins that integrate with Moodle, WordPress, Drupal etc. See <https://h5p.org>



- Creating new materials for e:Vision (guides/notes, videos/slides, exercises, H5P content etc – to host in Moodle).

Discussion / Questions



Presentation #2



Linda Bathgate



University
of Dundee



- Teaching SITS processes without being too technical or using too much IT-jargon
-

Teaching SITS processes without being too technical or using too much IT-jargon



Linda Bathgate



**University
of Dundee**

- How I use SITS
- What I tried to teach in SITS
- That it failed and why it failed
- Best practice ideas and suggestions from the group



Discussion / Questions



Presentation #3



Karen Wilson



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- Training via Zoom

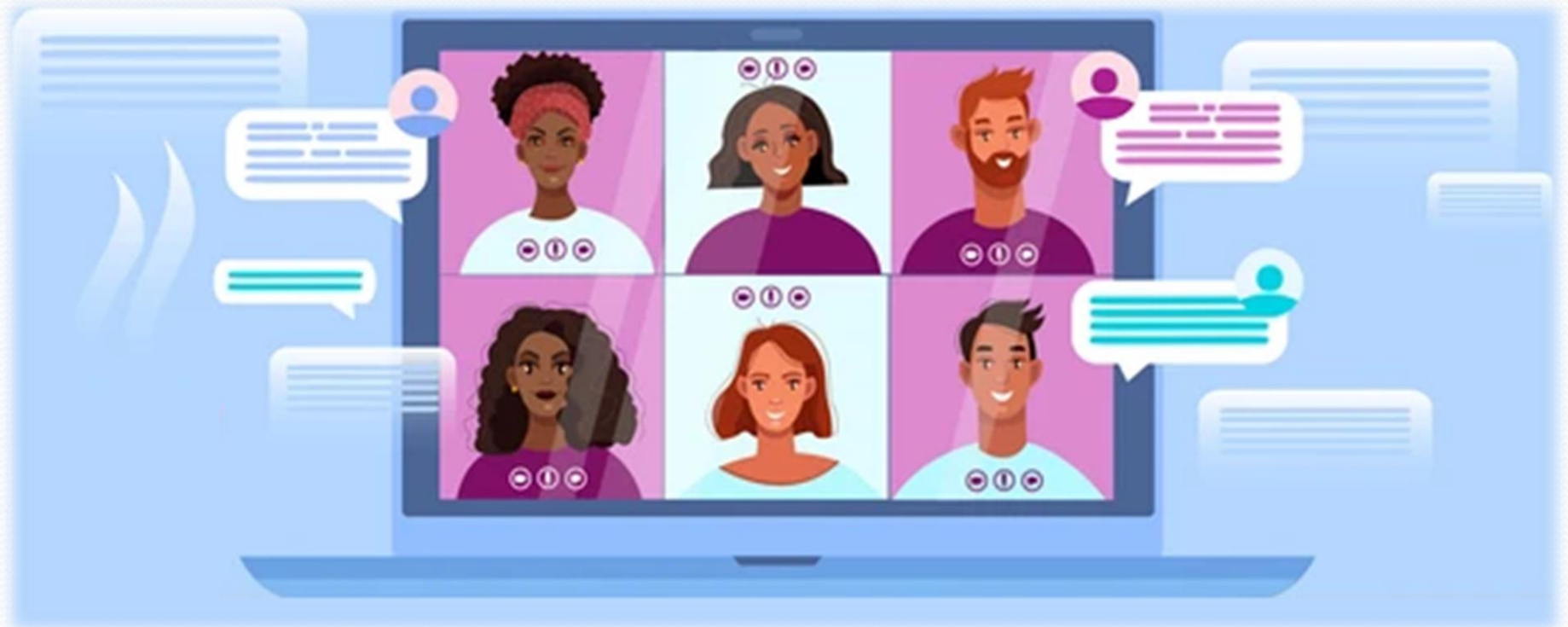


- Staff changes, turnover and retention



- Changing the culture & encouraging staff to explore continual training

Discussion / Questions



Discussions

- SITS training approaches at your organisations



Future Ideas / AOB

- It would be great to host a face-to-face event during 2023 (*if possible*) – may we visit your venue?
 - and/or an online event.
 - Further sharing of hybrid training approaches
 - Update STN committee/structure
 - AOB
-

Thank you for attending

