



Friday 8th December 2017

Online Event – Session 2 (12:15-13:00)

Discussion: Approaches used to deliver SITS training



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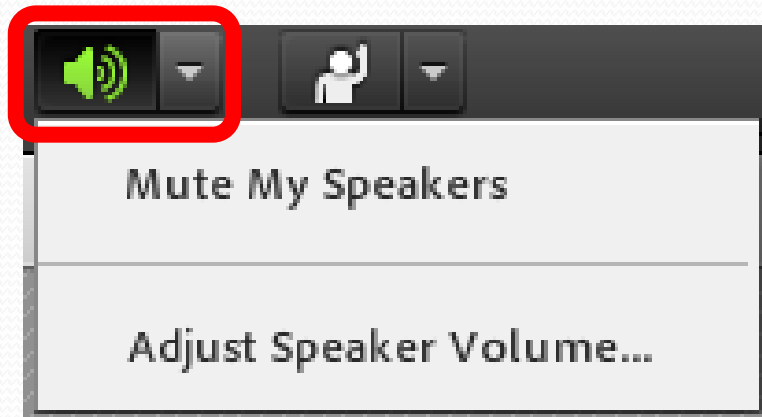


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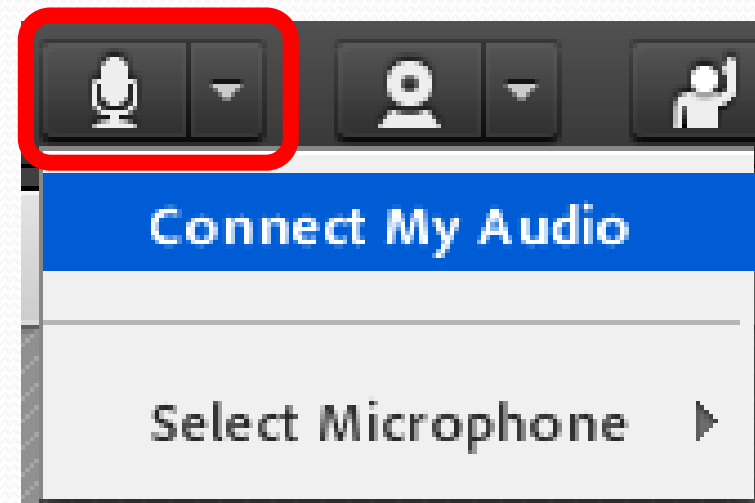
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Setting up Audio & Webcams

Speakers/Headphones

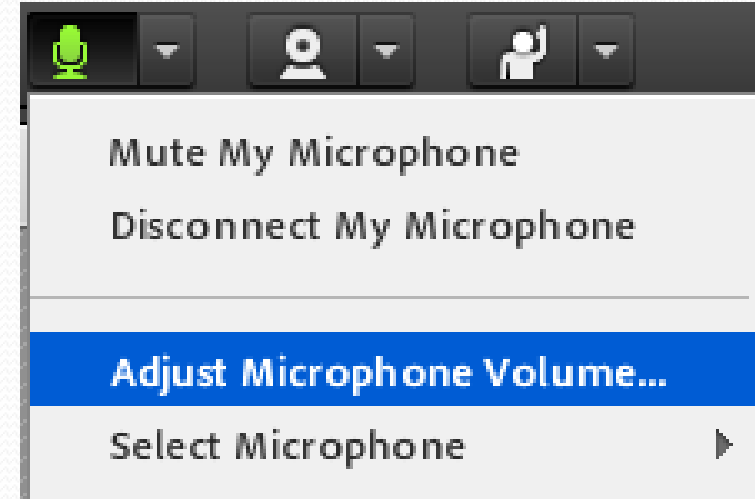
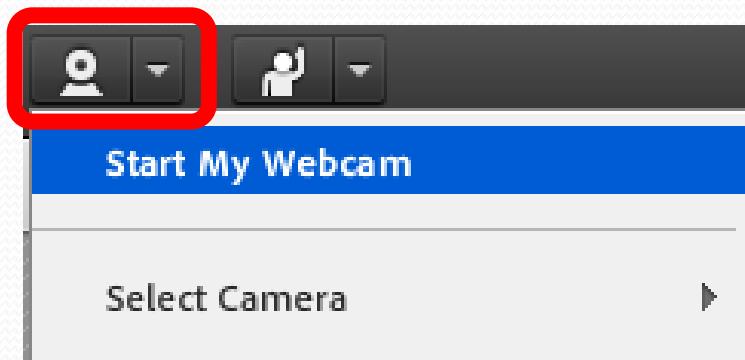


Microphone

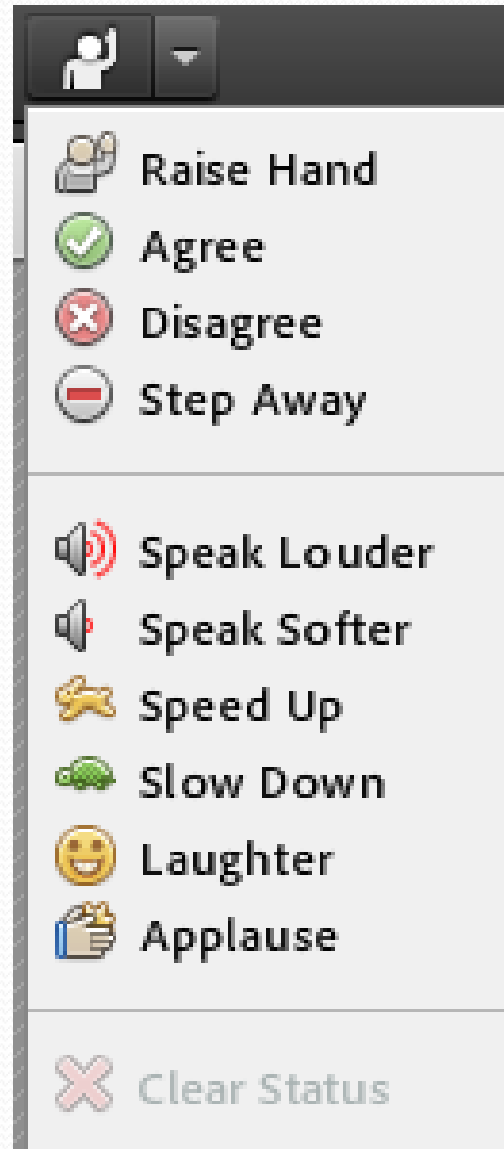


Note: Host will test delegates Microphones before session commences

Webcam



Interacting with Presenters



Ready to commence recording...





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Welcome to All Delegates

- Interactive Whiteboard

The screenshot shows a whiteboard interface with a title bar at the top that reads "SITS Trainers Network". On the left side, there is a vertical toolbar with several icons: a play button, a home button, a trash can, a text tool icon (a white square with a black 'T'), a selection tool icon (a square with a diagonal line), a refresh button, a redo button, a color selection tool, a size selection tool, and a font selection tool. The text tool icon is highlighted with a red circle. In the center of the whiteboard, there is a small white box containing the word "Text". On the right side, there is a large blue rounded rectangle containing the following text:

To add text to the whiteboard,
select the **T** (Text) icon.

Click the mouse in any area of
the Whiteboard.

You can then change colour,
size and font if desired.



Quick Poll: SITS Training Methods



Approaches and tools used to deliver SITS training

Case Study:



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- During 'SITS Project' - dedicated trainer seconded from Staff Dev.
- Pre Go-Live training:
 - Enquiries, Admissions, Registrations, Fees, Stock Control, Accessibility Manager, Assessments etc.
- SITS Training environment used & bespoke manuals produced.
- Some basic e-Learning as precursor to class based sessions.
- Mostly class-based sessions (1 or ½ day) & workshops/drop-in.
- Post Go-Live Training Support & Floor Walking

Case Study:



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- **eLearning** (via MOODLE):

- Oracle UPK – ‘see it’, ‘try it’, ‘know it’ simulations.
- Static pages (based on training manual).

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- **Class-based sessions:**

- Interactive (‘show and tell’ with exercises and walkthroughs).
- Data setup for each session (manually), some real data from paper-based documents used during workshops by delegates.
- Some basic e-Learning as precursor to class based sessions.
- Mostly class-based sessions (1 or ½ days) & workshops/drop-in.
- Post Go-Live Training Support & Floor Walking.

Case Study:



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Challenges:

- A lot of work for just 1 person.
- Training role changed after SITS Project completion (2012; 2016).
 - SITS further developed (Assessments; New Programmes).
 - More recently, re-engineering (Admissions, Registration).
- Challenges in keeping materials up-to-date (**see Session 3 today**).
- Using Champions in each department to help new staff upon arrival (localised SITS inductions), followed by training invites later.



Knowledge sharing.

Reuse of materials.

Other Approaches/Case Studies



Luke Austin (luke.austin@glyndwr.ac.uk)
Wrexham Glyndŵr University



Richard Block (r.block@aston.ac.uk)
Aston University

Most effective methods at your institution?



Questions Submitted by Delegates

Lee Martin - University of Kent

I am particularly interested in how training on e:Vision only is now considered (advantages/disadvantages) and whether e:Vision may be developed as an app for students/staff... implications for training if so?

Future Plans

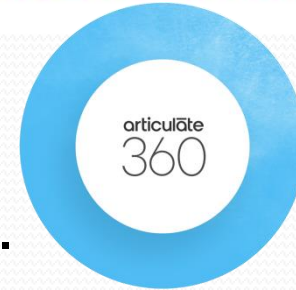
Case Study:



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- Enhanced eLearning (via MOODLE):
 - Articulate Storyline / Articulate 360 / Rise.
 - Interactive eLearning (i.e. *perhaps via STT Trainer???*).
- Class-based sessions (for new staff or new SITS products).
- Short Online Sessions (for staff working elsewhere – i.e. ABW).



Your future training plans?





Q & A

Enter Question

➔

🗨

A screenshot of a web-based Q & A interface. The window title is "Q & A". The main area is a large, empty white rectangle. At the bottom, there is a text input field and a speech bubble icon. To the left of the input field, the text "Enter Question" is displayed above a blue arrow pointing right.

Thank you for attending the session

Session 2 (12:15-13:00)

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Next Session 14:15hrs - 15:00hrs

Discussion: Keeping SITS training up-to-date

(Check your email for link to Session 3)