



**Friday 8<sup>th</sup> December 2017**

**Online Event – Session 1 (10:30-11:15)  
Welcome, STN Activities and Updates**



Adobe<sup>®</sup> Connect<sup>™</sup>

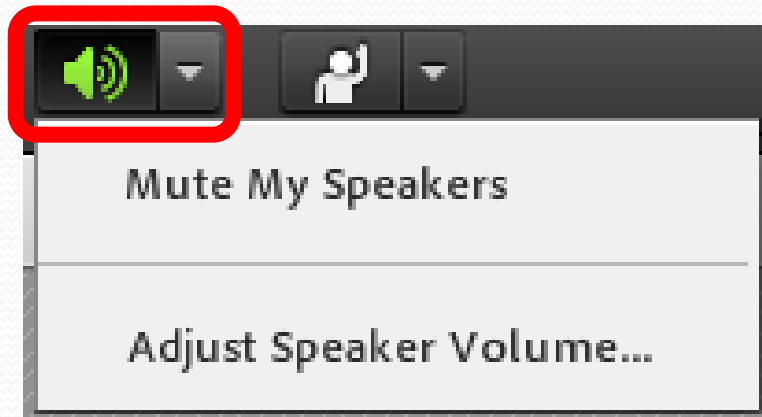


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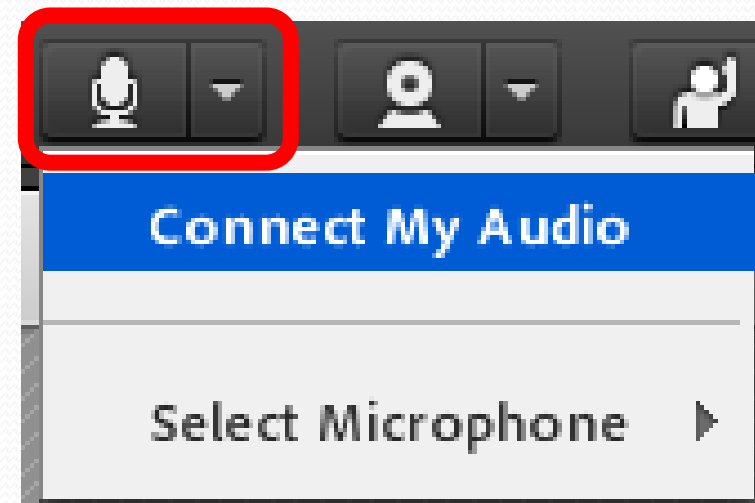
**INTERNATIONAL  
PROGRAMMES**

# Setting up Audio & Webcams

## Speakers/Headphones

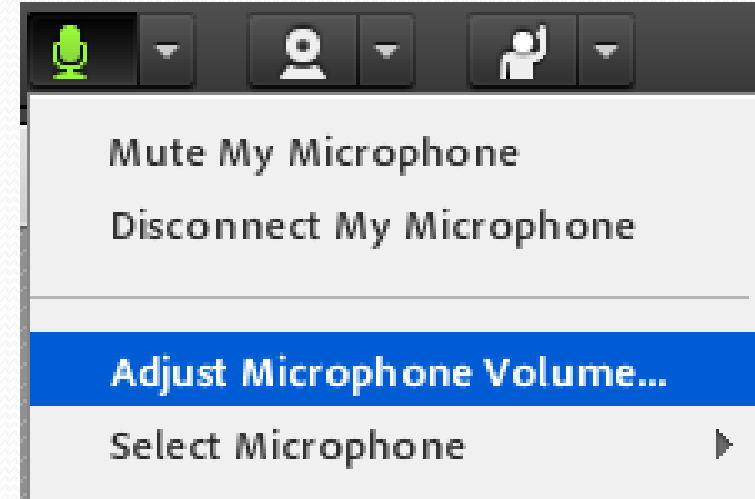
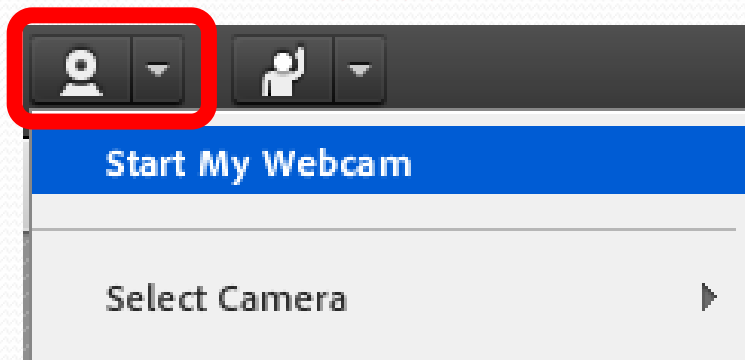


## Microphone



Note: Host will test delegates Microphones before session commences

## Webcam



# Interacting with Presenters



**Ready to commence recording...**





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PROGRAMMES**

# Session 1

- 10:15 – 10:30      **Online Arrival & Setup**
- 10:30 – 10:45      **Welcome**
  - Welcome to SITS Trainers Network
  - Brief recap of STN
- 10:45 – 11:15      **STN Regional Updates & Activities**
  - Updates on Activities
  - Minutes/Actions from Surrey Event (May 2017)
  - Regional Updates:
    - Luke Austin (M62)
    - Richard Block (Midlands, Wales & West of England)

# Welcome to All Delegates

- Interactive Whiteboard

The screenshot shows a whiteboard interface with a title bar at the top that reads "SITS Trainers Network". On the left side, there is a vertical toolbar with several icons: a play button, a home button, a trash can, a text tool icon (a white square with a black 'T'), a selection tool icon (a square with a corner handle), a redo button, a undo button, a color selection tool, a size selection tool, and a font selection tool. The text tool icon is highlighted with a red circle. In the center of the whiteboard, the word "Text" is written in a small box. On the right side, there is a light blue rounded rectangle containing the following text:

To add text to the whiteboard, select the **T** (Text) icon.

Click the mouse in any area of the Whiteboard.

You can then change colour, size and font if desired.



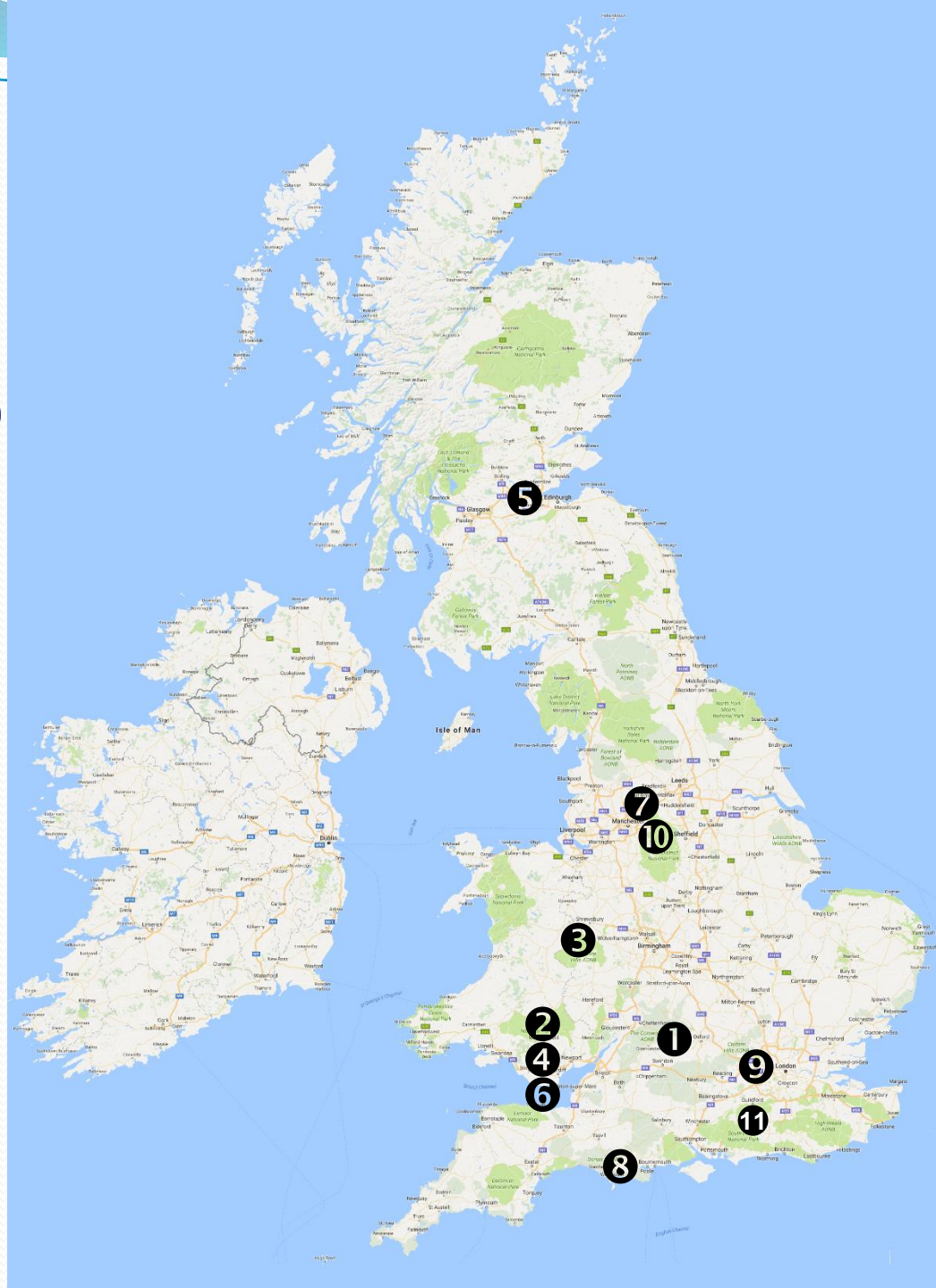
# Aims of SITS Trainers Network

- Share knowledge, lessons learned, training approaches and good practice.
- Showcases (training, testing, support, e-Learning etc).
- Offer re-purposed training materials.
- Build up a profile of SITS training activities across Institutions.
- Skills analysis of STN members.
- Collaborative training initiatives (manuals, books, courses etc).
- Create a community of trainers/testers/support staff via networking events.



# STN Events

1. University of Oxford (29/02/2012)
2. Celtic Manor, Newport (July 2012)
3. University of Wolverhampton (24/05/2013)
4. Celtic Manor, Newport (July 2013)
5. University of Edinburgh (28/02/2014)
6. Celtic Manor, Newport (July 2014)
7. University of Huddersfield (21/11/2014)
8. Bournemouth Arts University (20/03/2015)
9. University of London (22/04/2016)
10. Sheffield Hallam University (11/11/2016)
11. University of Surrey (19/05/2017)
12. Online Event (08/12/2017)



# SITS Training Forum on MySITS

Home

www.mysits.com

Quick Links



Downloads



Forum



Support Desk

Community

Services

User Group & PMRs

Meeting Calendar

Forum

Beta Testing

Institution Profile

#SITSFEST 2016 UK

#SITSFEST 2016 APAC New

SITS:Vision Training

56

244

25/Apr/2017 12:26

A forum to discuss institutions' SITS:Vision training ideas and issues

# SITS Training Forum on MySITS

Forum Index / SITS:Vision Training



















+ New Topic

Profile

Search

Messages

## SITS:Vision Training

Topic	Author	Views	Replies	Last Post
 Invitation to the SITS Trainers Network conference/event on 19th May 2017 (at Surrey)	Clark, Richard	1	0	25/Apr/2017 12:26
 Shared Training - Foundation and Practitioner Tasking - Univeristy of Reading - few places left	Kirby, Sara	10	0	28/Mar/2017 17:08
 Shared Training - Reading venue information	Kirby, Sara	18	0	21/Mar/2017 15:14
 *Save the Date* STN conference/event at University of Surrey - 19th May 2017	Clark, Richard	22	0	27/Feb/2017 11:32
 Shared Courses hosted by Northumbria University – April 2017	Bishop, David	23	0	20/Feb/2017 10:34
 Shared Training courses now available	Bishop, David	126	1	14/Feb/2017 17:14
 Training Environment Requirements	Stoll, Renee	40	4	14/Feb/2017 16:47
 Training for Mac computers?	Stoll, Renee	13	0	09/Jan/2017 08:53
 Level 1 Evaluation questions	Stoll, Renee	28	3	01/Dec/2016 15:49
 SID Training	Crofts, John	48	3	25/Nov/2016 11:23
 Minutes, Presentations and Photos from STN event at Sheffield (11/11/16)	Clark, Richard	11	0	23/Nov/2016 11:33
 TRIBAL 'Cloud-Based' Training	Crofts, John	25	0	22/Nov/2016 08:42
 Student Report Fields in SITS	Ranger, Gareth	22	1	02/Nov/2016 13:15
 Invitation to join us at the SITS Trainers Network Autumn Conference/Event (11/11/16)	Clark, Richard	13	0	06/Oct/2016 12:30
 SITS Trainers Network - Autumn Q4 2016 Conference/Event *Save the date*	Clark, Richard	29	0	31/Aug/2016 17:00
 SITS e-Vision 9.2	Crofts, John	22	0	19/Jul/2016 10:05
 [Open Poll] Training Accreditation Programme (TAP)	Crofts, John	53	9	08/Jul/2016 16:56
 SITS Training and Support Officer role	Austin, Luke	31	0	27/May/2016 12:22

# Website

<https://sitstrainersnetwork.wordpress.com>




**SITS** Trainers Network



Scan to view website

[Email  
sitstrainersnetwork@gmail.com](mailto:sitstrainersnetwork@gmail.com)

[Web  
http://sitstrainersnetwork.wordpress.com](http://sitstrainersnetwork.wordpress.com)



**SITS** Trainers Network  
KNOWLEDGE.SUPPORT

WELCOME

- ABOUT THE STN
- EVENTS/MEETINGS
- TRAINING MATERIALS
- CONTACT US

Search ...

RECENT POSTS

MINUTES/PRESENTATIONS AVAILABLE FROM RECENT STN AT HUDDERSFIELD EVENT (21/11/14)

RECENT COMMENTS


ARCHIVES

DECEMBER 2014

CATEGORIES

UNCATEGORIZED

WELCOME



Welcome to the SITS Trainers Network.

The SITS Trainers Network started on 29/02/2012 as a forum for anyone involved in training-related activities with regards to the SITS:Vision system (provided by Tribal Group Plc).

Members of the SITS Trainers Network meet twice yearly at events hosted by member Institutions and at the SITS User Conference. These events provide an opportunity to meet other like-minded users of the SITS:Vision system to discuss a variety of commonly shared training initiatives and issues.



The SITS Trainers Network has always favoured a collaborate approach to the work of the training community so that members can work together and offer guidance, pass on lessons learned, highlight methods of good practise and offer assistance across Institutions.

The network continues to collaboratively work on new initiatives facilitated by the training community, for the training community.

# STN LinkedIn Group




<https://www.linkedin.com/groups/8149269>



## SITS Trainers Network

43 members


[Manage](#)



Start a conversation with your group

Enter a conversation title...

[Conversations](#) [Jobs](#)




**Richard Clark** · Group Owner 1w

Head of Training and Development at the University of London International Programmes

### Invitation to the SITS Trainers Network conference/event on 19th May 2017

We are delighted to announce that bookings are now open for the forthcoming SITS Trainers Network conference/event on Friday 19th May 2017 at the University of Surrey (Guildford).

Note that there is no charge to attend this event and refreshments/... [Show more](#)



#Event11 (Surrey)

The tenth conference/event of the SITS Trainers Network was hosted at Sheffield Hallam University in the Onelevel

[Like](#) [Comment](#)

#### ABOUT THIS GROUP


Welcome to the SITS Trainers Network.

The SITS Trainers Network started on 29/02/2012 as a forum for anyone involved in training-related activities with regards to the SITS:Vision system (provided by Tribal Group plc).

Members of the SITS Trainers Net... [Show more](#)




#### MEMBERS

43 members

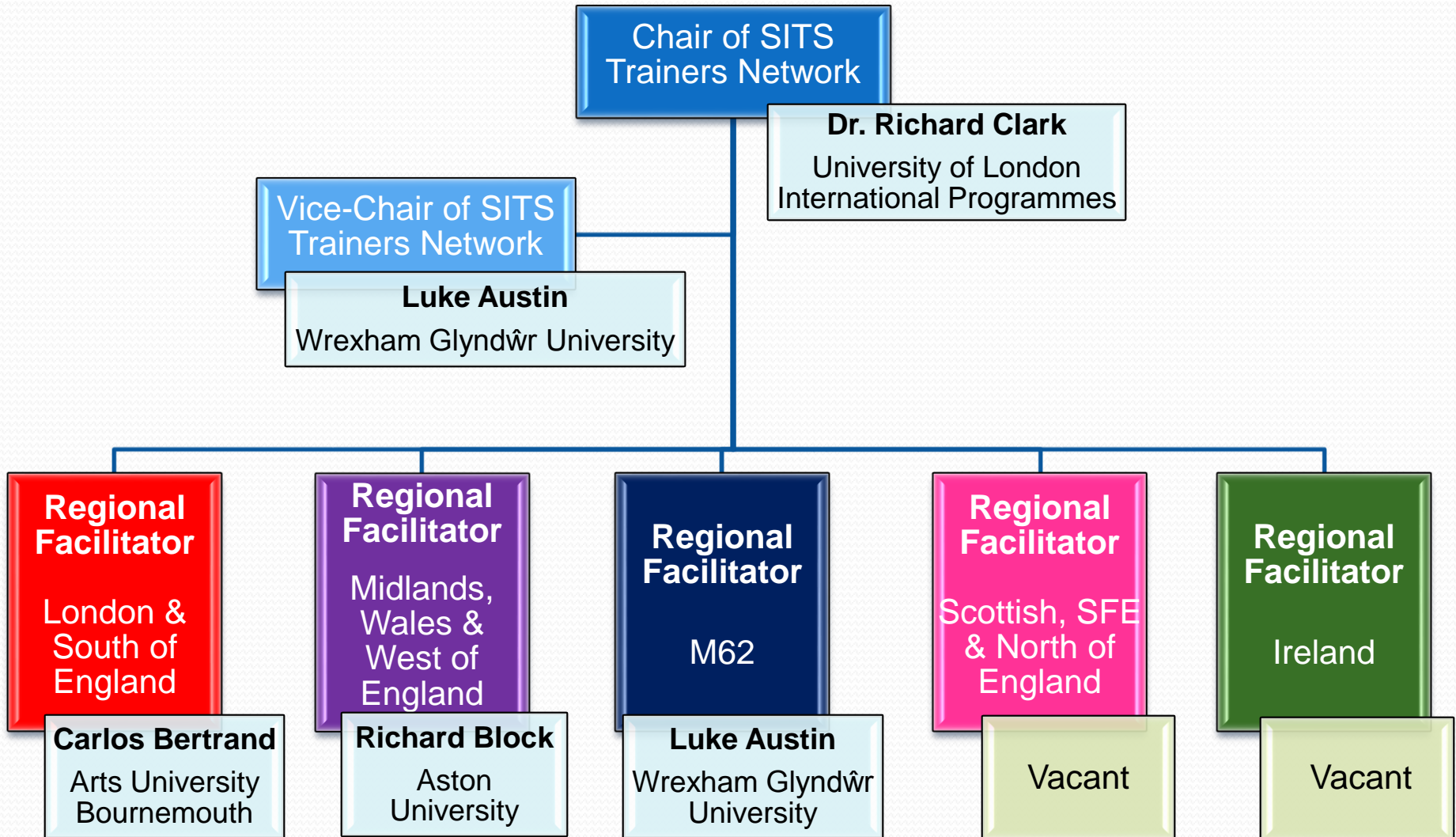


[Invite others](#)

#### Ads You May Be Interested In

-  **Instructional Tutorials**  
Create online tutorials! Guide your users through step-by-step WalkThrus.
-  **Work in Startups!**  
Find a job that excites you. Click here to meet amazing Startups.
-  **The End of Job Hunting**

# SITS Trainers Network Structure

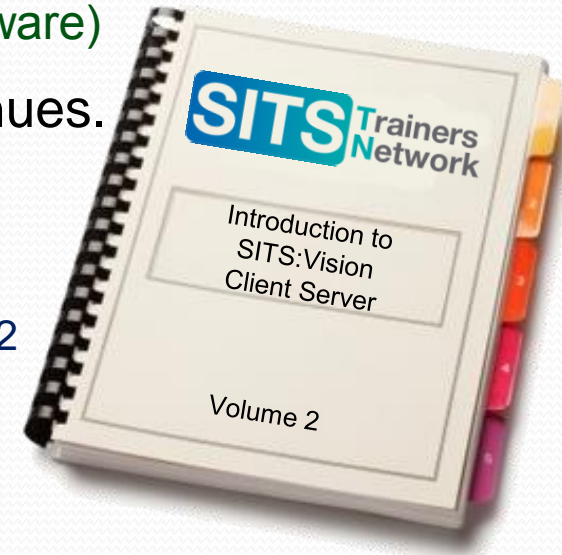


# Minutes & Actions (from Surrey)

No	Action Items	Status	Outcome
1.	Chair to post minutes, presentations and photos from STN event at Surrey.	✓	✓
2.	Members of the STN community are invited to become Regional Facilitators (Scottish, SFE & North of England and Ireland).	✓	Ongoing
3.	Chair to re-issue invitation for STN members to contribute to Volume 2 of the Collaborative Manual (Introduction to SITS:Vision Client Server).		Ongoing
4.	Richard Block inviting regional members to local events (Midlands, Wales & West of England).	✓	?
5.	STN Committee to follow up with Alastair and Catherine (Assima UK Ltd) with regards to potentially setting up a STN shared-hosting option with regards to STT Trainer.	✓	Ongoing
6.	STN Committee to plan an Autumn 2017 event (in consultation with venue hosts & Tribal Group plc).	✗	✓
7.	STN Committee to follow-up coordination of Volume 2 of the Collaborative Manual (Introduction to SITS:Vision Client Server).		Ongoing
8.	Chair to re-issue a further call for the submission of basic information for the 'STN member profiles area of the website.		During 2018
9.	Luke Austin and Richard Clark to discuss mapping the Collaborative Manual to an NVQ Level 2 qualification in the future (after the completion of Volumes 1 and 2 of the collaborative manual).		Ongoing
10.	STN Committee to plan a further collaborative manual project for the creation of an eLearning publication.	✓	In Progress

# STN Update

- Our fifth year as a Professional Network (events at Surrey and Online).
- External Presentations at STN Events
  - Chris Sutton (The Training Foundation) TAP Accreditation (11/11/16)
  - Assima UK Ltd (Presentation of 'STT Trainer' software)
- Work on Volume 2 of Collaborative Manual continues.
- eLearning (Showcases):
  - Moodle
  - Blackboard Collaborate
  - Camtasia Studio
  - Snagit
  - Screencast-O-Matic
  - Eesysoft
  - STT Trainer (Assima UK Ltd)
  - Oracle UPK
  - Articulate Storyline 2
  - Prezi
  - Google Hangouts
  - Socrative
  - Cisco Webex
  - Skype for Business
- Hosted discussions at Surrey
  - Focusing on common topics/issues/scenarios (Renee Stoll, Bristol)
  - Training for SITS Client and e:Vision (Briony Hancox, SHU)





# STN Meeting - Assima UK Ltd (29/09/17)

- **Assima UK Ltd:** Catherine Thynne and Alastair Smith.
- **STN:** Richard Clark (UoL) and John Crofts (Surrey) + UoL staff.
- Showcased **STT Trainer** plus their **ATS** system.
- **STT Trainer:** record and edit 'see it', 'try it', 'know it' types of eLearning.
- **ATS:** Cloning not screenshot based – far more expensive (~50K licence).
- Records screen components as a simulation (i.e. of SITS etc).
- Price offered to SITS Trainers Network (as a collaboration of institutions):
  - £4000 per user, per year for min of 5 users for 3 years (hosted by Assima)
  - £3000 per user, per year for min of 5 users for 3 years (hosted by institution)



# STT Trainer

Hire an Employee

Filetype Edit Go to Extras System Help

Create Actions

Change info group

Pers. No. [ ]

Start 01.06.2007 to 31.12.9999

Personnel action

Action Type: Firing Staff Monthly Claims

Reason for Action: [ ]

Reference Pers. Nos. [ ]

Status

Employment: Active

Organizational assignment

Position: [ ]

Personnel area: [ ]

Employee group: [ ]

Employee subgroup: [ ]

1. Point to control (Alt+F4) for Action text box.
2. Click the Reason for Action possible entries button.

# Vice Chair & M62 Regional Update



Luke Austin (luke.austin@glyndwr.ac.uk)

Wrexham Glyndŵr University

- Tribal's continued move towards Edge.
- Presented STN at RUG with interest shown by delegates.

# Midlands, Wales & W England Update



Richard Block (r.block@aston.ac.uk)

Aston University

- About to embark on a major SITS project (backfill for 1 year).
- Is there an interest for members to attend a local event?

This would help new member of staff who can pick up some tips and contacts from fellow trainees.

# Any other introductions / updates?



# **Thank you for attending the session**

**Session 1 (10:30-11:15)**

**Welcome, STN Activities and Updates**



**Next Session 12:15hrs - 13:00hrs**

**Discussion: Approaches used to deliver SITS training**

**(Check your email for link to Session 2)**