Web Based Event – Date: Friday 8th December 2017
Hosted by University of London International Programmes / Adobe Connect

Session 1

10:15 – 10:30   **Online Arrival & Setup**

10:30 – 10:45   **Welcome**
- Welcome to the SITS Trainers Network Online Event
- Brief recap of the SITS Trainers Network and activities to date

Chairs: Richard Clark & Luke Austin

10:45 – 11:15   **STN Regional Updates and Activities**
- Updates on SITS Trainers Network activities (*Richard Clark*)
- Minutes and summary of actions from previous event (*Richard Clark/Luke Austin*)
- Regional Updates (*Carlos Bertrand, Richard Block & Luke Austin*)

Presenters: Richard Block, Luke Austin & Richard Clark

11:15 – 12:00   *Break / Offline*

Session 2

12:00 – 12:15   **Arrival / Re-joining & Setup**

12:15 – 13:00   **Discussion: Approaches used to deliver SITS Training**
Approaches and tools used by member institutions to deliver SITS training (*class-based, eLearning, videos, one-to-one, champions/ambassadors*)
Chaired by: Richard Clark
Presenters: Richard Block, Luke Austin & Richard Clark

13:00 – 14:00   *Break / Offline*

Session 3

14:00 – 14:15   **Arrival / Re-joining & Setup**

14:15 – 15:00   **Discussion: Keeping SITS Training Up-To-Date**
What methods do we use to keep our training courses/materials up-to-date?
Chaired by: Richard Clark
Presenters: Richard Block, Luke Austin & Richard Clark

15:00 – 15:30   *Break / Offline*

Session 4

15:30 – 15:45   **Arrival / Re-joining & Setup**

15:45 – 16:15   **Future activities for the SITS Trainers Network**
Chairs: Richard Clark & Luke Austin

16:15 – 16:20   **AOB & Close**

Note: All sessions will be recorded to enable play back of the event.